**Dissertations with Industry Protocol**

Between:

**University of Minho** with headquarters at Largo do Paço in 4704-553 Braga, collective person no. 502011378, represented by Raul Manuel Esteves Sousa Fangueiro, Vice-President of the School of Engineering hereinafter referred to as **EEUM**.

AND

COMPANY\_XXX legal entity no. XXXXXXXXXX with registered office at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, represented by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in the capacity of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereinafter referred to as the **Company**.

AND

The student\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the course XXXXX, with the mechanic number XXXXXXX, holder of the citizen card number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, resident in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, locality and postcode, hereafter referred to as pupil.

In the scope of cooperation between EEUM and the Company, the present Protocol is freely and in good faith concluded and reduced to writing, for the completion of the Master's Dissertation in Company/Institution, hereinafter referred to as **Dissertation**, which is governed by the following clauses:

**Article 1**

**Scope**

1 – This document aims to enable a Dissertation in a business context, necessary and appropriate to complement the student's training, to be held in a period of XX months of (XX) ECTS, which allows the development of scientific and professional skills of the student concerned; the stimulation of innovative practices in the business world; and the sharing of knowledge between EEUM and the Company

2 - Specific objectives:

* Preparation, by the student, of a dissertation on the reality observed and experienced in the Company;
* Development of the student's competencies, under the shared guidance of EEUM and the Company.

**Article 2**

**Advisors/Supervisors**

1- The student is accompanied by an EEUM supervisor XXXXXX

2- The student is accompanied by a supervisor Company XXXXX

**Article 3**

**Obligations of the Company**

The Company will provide the student with the technical and administrative knowledge and assistance deemed necessary for the completion of the Dissertation.

**Article 4**

**EEUM Obligations and School Insurance**

In addition to other duties specifically provided for in this Term, EEUM charges the Course Director to monitor and guide the implementation of the Dissertation work proposal, namely through the appointment of a supervisor;

The student will also be covered by the school insurance, since the Dissertation - after delivery of the Dissertation Term, signed and homologated - is an integral part of the curricular plan of the course, and whose policy and information can be found at: <https://alunos.uminho.pt/EN/students/registrationandenrolment/Pages/seguroescolar.aspx>

**Article 5**

**Obligations of the Student**

The Student, during the period of the Dissertation, undertakes to:

1. Respect the schedule set by the parties, attend with assiduity and punctuality;
2. To treat with respect and courtesy all people with whom they will relate during the period of the Dissertation;
3. To use with due care and ensure the proper conservation of the equipment and other goods entrusted to them for the implementation of the project;
4. Respect the Company's internal rules, namely those relating to safety and hygiene;
5. Maintain professional secrecy about all work, documents produced and supplied;
6. To perform with zeal and diligence the tasks that are assigned to him/her within the scope of the dissertation;
7. Prepare and submit within the EEUM deadlines the Dissertation, an integral part of the course curricular plan;

h) To prepare their own document, on the work carried out, for the Company, should the latter request it.

**Article 6**

**Grant**

(select the one that matters - delete the others)

During the period of the Dissertation to be developed in the Company, the student will be awarded a monthly grant of XXXX€.

During the period of the Dissertation to be developed in the Company, the student will be awarded a monthly grant of XXXX€ to cover food and travel expenses.

During the period of the curricular dissertation to be developed in the Company, the student will not be awarded a scholarship, but will be given transport and meal vouchers, the monthly amount of XXXX€.

**Article 7**

**Place**

The Dissertation will take place at the Company's facilities XXXXXXXX

**Article 8**

**Duration**

1 - The period for the Dissertation will take place from XXXXX to XXXXX of 20\_\_\_\_ (for dissertations started in the current academic year, the date cannot go beyond the 31st of October).

**Article 9**

**Cessation**

1- The Dissertation may be terminated by mutual agreement, by resolution of one of the parties or on its expiry date.

2- The Parties may revoke this Protocol at any time if the Dissertation becomes unsuitable for the normal functioning of the 2 Parties.

3- It should be communicated to the other party, immediately, in writing, with the respective reason(s).

4- Serious or repeated breach of the Student's obligations gives the Company the right to immediately terminate all rights arising from it, without prejudice to any civil or criminal liability that may apply.

5- The termination of this Dissertation under the terms stipulated in the previous numbers does not imply the payment of any compensation or indemnity whatsoever by the Company.

**Article 10**

**Final Provisions**

1- The Dissertation does not create or establish an employment relationship or any type of contract between the Company and the Student and ceases with the conclusion of the Dissertation Term and its appendices.

***This document can only be:***

*- Issued on paper, in triplicate, with three original copies, one for each of the parties,* ***when signed and manually initialled.***

***Or***

*- Issued digitally, when signed with a* ***citizen card or mobile digital key****, by each of the parties*

Guimarães\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of 20\_\_\_\_

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The EEUM Representative  (Raul Manuel Esteves Sousa Fangueiro) |
| |  | | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The representative of the Company  *(place the name of the representative of the company in full)* |   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  The Student  (place student's name in full) |